

## **Job Description: Elementary Music Teacher**

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### **BASIC FUNCTION**

Under direction provide instruction and support for student success and achievement for all students in grades K – 6 with focus on developing standards based sequential musical experiences in order to build sustainability for the pathway to the secondary arts programs.

### **MAJOR DUTIES AND RESPONSIBILITIES** (may include, but not limited to the following)

- Implement the philosophy, goals, objectives, and policies adopted by the Board of Trustees as delineated in Board policy.
- Develop students' music appreciation and skills via standards based instruction
- Instruct students for the purpose of improving their music appreciation and musical skills e.g. voice and instrumentation via standards based instruction
- Demonstrate musical instruments, equipment and supplies
- Model instruction to students integrating core content areas with Music in day to day instruction.
- Develop lesson plans in collaboration with site and grade level teams addressing specific educational needs of students
- Provide direct, instructional support and guidance to teachers integrating arts within the classroom and content areas.
- Provide formal and informal staff development/training related to both research and practice for classroom teachers and site administrators.
- Collaborate weekly with grade K – 6 certificated teachers, as well as site leadership teams, to develop strategies and support services that provide for seamless district-wide transitions.
- Meet monthly with the District Visual and Performing Arts team and Lead Teachers
- Document teaching and student's progress/activities/outcomes and providing feedback to students, parents, and administration regarding student progress, expectations, and goals.
- Monitor student progress towards achievement of the district goals through review and analysis of data to ensure all decisions and program implementations are data driven.
- Develop goals and action plans that are in alignment with the district and Educational Services.
- Participate in various meetings e.g. parent conferences, in-service training, site meeting, etc. for the purpose of receiving and/or providing information; and/or meeting credential requirements.
- Conduct research and utilize data driven teaching practices to ensure students success and achievement.

- Maintain current pedagogical research based practices surrounding effective learning for all types of learners including: English Learners, Standard English Learners, and historically underserved populations.
- Maintain current research based practices with best practices for music instruction.
- Follow state and federal guidelines delineated in California Education Code and federal law.
- Perform other related duties as assigned or required.

## **QUALIFICATIONS**

### ***Knowledge of:***

- Principles, practices, procedures, rules, codes, regulations, techniques and strategies of district music programs.
- Statewide and national music programs.
- National music standards.
- Effective work with individuals and groups.
- Effective lesson and unit development.
- Effective evaluation of impact of standards based instruction.
- Effective time management skills.
- Interpersonal and varied communication skills.
- Proficient computer technology and software skills.

### ***Ability to:***

- Effectively instruct and demonstrate standards based instruction in music.
- Effectively and efficiently perform highly responsible certificated teacher functions, duties and activities.
- Engage in culturally responsive pedagogical practices to meet the needs of all students.
- Provide support for schools to accelerate student achievement.
- Establish and meet schedules and time lines.
- Work with discretion and confidentiality.
- Plan, organize, coordinate, and evaluate the work of students.
- Prepare clear and concise student reports.
- Establish and maintain cooperative and effective working relationships and collaborate effectively with peers.
- Understand and carry out oral and written directions.
- Communicate effectively both orally and in writing in a clear and concise manner.
- Exchange and retrieve information in person and on the telephone.
- Apply policies and procedures related to the assigned duties and responsibilities of the position with good judgment in a variety of situations.

## **EDUCATION AND EXPERIENCE REQUIRED**

Baccalaureate degree from an accredited college or university is required; Advanced Degree or Masters in Music is desirable.

**CREDENTIAL REQUIREMENTS**

Valid California Single Subject Music teaching credential with English Language Learner Authorization. NCLB compliance in Music. An additional Multiple Subjects teaching credential is also preferred.

**LICENSES, CERTIFICATIONS, BONDING AND/OR TESTING REQUIRED**

A current California Driver's License and proof of insurance are required.

**WORKING CONDITIONS**

The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position will include office and school environments.

*Physical Abilities*

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The employee must be able to:

- Lift, carry, push and/or pull items with a strength factor of medium work.
- Hear and speak to exchange information in person or on the telephone.
- See to read a variety of materials.
- Possess dexterity of hands and fingers to operate a computer keyboard.
- Stand or walk.
- Bend at the waist, kneel or crouch to file materials.
- Sit or stand for extended periods of time.
- Reach above shoulders to file materials.
- Climb a stool/ladder.

**Hazards**

None identified