MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into by Twin Rivers Unified School District, TRUE and American River College/Lois Rios (ARC)

Whereas, Twin Rivers Unified School District (herein referred to as District), Twin Rivers United Educators (TRUE) and American River College (ARC) desire to collaborate with each other to provide a CTE Engine Repair pathway articulated to post-secondary engine repair programs.

Background:

In the fall of 2015, TRUSD CTE was approached by Craig Weckland, to apply for grants in partnership with the TRUSD transportation department. [http://wserver.arc.losrios.edu/~autotech/programs.htm](http://wserver.arc.losrios.edu/~autotech/programs.htm)

American River College offers a wide variety of programs to appeal to a diverse group of students. Their Automotive Technology, Automotive Collision Technology and Diesel/Clean Diesel Technology programs are a combination of classroom and hands-on shop experiences that prepare students for careers in all phases of the transportation industry. Students are trained in the use of workshop manuals in traditional and computerized formats, hand-held meters and scanners and special shop tools including power and hand tools.

Local industry and post-secondary partners report that positions in diesel and green engine technology are filled prior to student completion of post-secondary programs. ARC has strong links to the community including Volvo and Freightliner. Students in the ARC program who complete an internship with Freightliner, receive a tool box (approx. $10,000) upon completion of their internship and the ARC program.

This program will present another opportunity to serve both High School and Adult Education students in Career Technical Education. In addition, ARC is willing to pilot a dual enrollment style program in which instructors for ARC present parts of the curriculum and offer students credit toward their programs. ARC has proposed to develop a certificate that links to the larger certificate that they offer for completion of the program.

In the long term, ARC has pursued grant opportunities with TRUSD transportation and is working toward the expansion of an ARC extension for their engine repair program at McClellan.

Now, therefore, in consideration of the mutual promises set forth below, the parties hereby agree as follows:

Agreement.

The District and TRUE agree to partnership with ARC on a dual enrollment course(s) on Adult Education shop site host engine repair; Highlands would host alternative fuel technologies. In three years, High School students could complete what is equal to 9 courses at ARC. In 9 months, Adult Ed students could complete what is equal to 9 courses at ARC. If a student enrolled late, they could dual enroll as a senior at the Adult Ed site to complete.

<table>
<thead>
<tr>
<th>Location TBA: Adult Education</th>
<th>Highlands HS- Career Tech Ed: All Dual Enrollment- 9 units</th>
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</thead>
<tbody>
<tr>
<td>Introduction to Automotive-Intro</td>
<td>Introduction to Automotive- Intro</td>
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<tr>
<td>Concentrator</td>
<td>Concentrator</td>
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<tr>
<td>Diesel Equipment Mechanics- Capstone</td>
<td>Alternative Fuel Technologies – Capstone</td>
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</tbody>
</table>
Staffing: 1 FTE divided between two sites = $100,000  
Also work in ARC Engine program  
Hire through ARC  
Additional Consultant Contract for Craig Weckman

Term of Agreement.

The term of this agreement is for one year.

This agreement shall be in effect until one party informs the other in writing of their intent to terminate the agreement and all of the conditions set forth. There shall be at least sixty (60) days between the second party's receipt of the termination notice and the date on which termination is effective.

District's responsibilities

Selected candidates from ARC must meet all District Human Resources hiring practices including but not limited to certification and background checks. The District will pay for materials, books and facilities for the students.

TRUE's responsibilities

TRUE agrees that the selected candidate is not a District employee. TRUE agrees to work in partnership with ARC and the district to support the program requirements that could include but not limited to required meetings and professional development.

ARC's responsibilities

ARC agrees to provide support and mentoring to selected candidates to include consultation. ARC will provide orientation for students, orientation for parents and registration for students as ARC students. ARC agrees to hire highly qualified staff in collaboration with the District.

Responsibilities - Fiscal.

ARC will provide sufficient funding to meet the costs of implementing the program including total costs of salary and benefits including retirement and mandated costs.

Indemnification.

ARC shall hold harmless and indemnify the District, its officers, agents and employees from and against any and all claims and losses, demands, or liability accruing or resulting from injury, damage or death of any person, firm or corporation in connection with ARC's performance of this agreement. ARC also agrees to hold harmless, indemnify and defend District and its officers, agents and employees from any claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to ARC in connection with its performance of this agreement.

District shall hold harmless and indemnify ARC, its officers, agents and employees from any and all claims and losses, demands, or liability accruing or resulting from injury, damaging or death of any person, firm, or corporation in connection with District's performance of this agreement. District also agrees to hold harmless, indemnify and defend ARC and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to District in connection with its performance of this agreement.
This agreement constitutes the entire understanding of the parties and any changes or modifications to this agreement shall only be effective if made in writing and signed by all parties.

Accepted and agreed to:

Kristin Finney
TRUE President

Gina Carreón
Assistant Superintendent HR

Date 5/19/2017

Date 5/19/2017