Position Description

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<tr>
<th>Position: English Language Arts Lesson Design Teacher</th>
<th>Board Approved: 1/15/19</th>
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<td>Salary Grade: Core Certificated Salary Schedule 1</td>
<td>FLSA: Exempt</td>
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Summary

Under the direction of the Professional Development Department and an assigned Administrator, the English Language Arts (ELA) Lesson Design Teacher serves outside the classroom setting for assignments as determined by the needs of the District. The ELA Lesson Design Teacher position is an annual assignment. The purpose is to design lessons and implement them within the classroom in a designated curriculum area. Success of the lessons will be determined by student assessment results. Additional professional development and training will be required as a part of the position. This will include but not be limited to summer professional development.

Distinguishing Career Features

The new teacher leadership roles offer greater opportunities for effective teachers. This role allows teachers to come out of the classroom for one year to expand their knowledge of curriculum and lesson design and share their expertise in designing lessons in focused subject area for the purpose of use by teachers across the District. Teachers will collaborate with a classroom based teacher to design and execute the lessons. Assessment of student learning and revision of the lesson based on student learning is critical to the success of the program. ELA Lesson Design teachers will be permanent teachers with a history of success demonstrated by positive performance evaluations and student assessment results.

Essential Duties and Responsibilities

- Implement the philosophy goals, objectives and policies adopted by the Board of Trustees.
- Design lessons utilizing the principals of rigorous curriculum design in District approved formats.
- Identify a partner teacher to implement designed lessons in the classroom setting.
- Revise and refine lessons based on student results.
- Deliver lessons within the classroom.
- Receive and respond to feedback regarding designed lessons and revise lessons based on the feedback.
- Collaborate with consultants to improve lessons and delivery models.
- Act as a video model of lesson implementation.
- Design and revise unit and benchmark assessments.
- Identify focus standards at each grade level and adjust pacing to accommodate these areas.
- Deliver professional development on the approved lesson design format.
- Demonstrate and narrate effective teaching practices.
- Visually showcase teaching strategies, tools and decisions.
- Create a welcoming and open environment for teacher reflection and growth.
- Provide student data to demonstrate effectiveness of model lessons.
- Act as a model or demonstration teacher and videotaping of these demonstrations.
Qualifications

- **Knowledge and Skills**
  - California teaching credential.
  - Prior experience making academic progress with a range of student populations.
  - Knowledge of Curriculum Design.

- **Abilities**
  - Ability to share examples of successfully impacting student achievement in the curriculum area of focus.
  - Proven ability to utilize data to inform instruction.
  - Record of modeling interactive, ongoing collaborative learning.
  - Utilization of the lesson design format to create standard aligned subject area lessons.
  - Demonstrated experience in reflective practice and cycle of continuous improvement.

- **Physical Abilities**
  The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The employee must be able to:
  - Lift, carry, push and/or pull items with a strength factor of medium work.
  - Hear and speak to exchange information in person or on the telephone.
  - See to read a variety of materials.
  - Possess dexterity of hands and fingers to operate a computer keyboard.
  - Stand or walk.
  - Bend at the waist, kneel or crouch to file materials.
  - Sit or stand for extended periods of time.
  - Reach above shoulders to file materials.
  - Climb a stool/ladder.

- **Education and Experience**
  - Permanent teacher with Exceeds ratings where applicable.
  - Excellent record of attendance and punctuality.

- **Licenses and Certificates**
  - A current California driver’s license and proof of insurance are required.

- **Working Conditions**
  The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. This position will be an indoor office work environment and include visitations to the sites.

*This job/class description describes the general nature of the work performed, representative duties as well as the typical qualifications needed for acceptable performance. It is not intended to be a complete list of all responsibilities, duties, work steps and skills required of the job.*